



2013-2014 Budget Development: Pupil Personnel Services and BOCES

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District Objectives

- Build a 2013-2014 budget that:
 - Supports Board of Education goals
 - Preserves District assets
 - Is fiscally responsible, reasonable, and balanced
- Build the 2013-2014 budget with future budgets in mind:
 - Assess dependence on appropriated fund balance



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District's Strategic Focus

- To provide **academic excellence**, which empowers all individuals to become motivated learners.
- To provide and maintain systems to support **open communications with all stakeholders** (Communication and Parent Involvement).
- To provide a competitive educational program that is sustainable for the community (**Fiscal Accountability**).
- To provide systems necessary for a clean, safe, and healthy environment to support the educational program (**Operations**).



2013-2014 Budget Development Timeline

Date	Presentation
January 14	Employee Benefits, Debt Service, Administrative
January 28	Special Education and BOCES
February 11	Instructional, Interscholastic, Co-curricular
February 25	Facilities and Transportation
March 11	Review Draft Budget
March 25	Review Draft Budget
April 8	Adoption of Proposed Budget
May 13	Budget Hearing and Meet the Candidate Night
May 21	Budget Vote
June 10	Statewide Budget Revote Day
July 1	Implement 2013-2014 Budget

Major Budget Categories (Object Codes)

- Benefits and Salaries
- Debt Service
- BOCES Services
- Supplies and Equipment
- Utilities
- Contractual Expenses
- Tuitions



Three-Part Budget (Function Codes)

Budget Type	Components
Administrative	Overall general support and management of the operations of the District: <ul style="list-style-type: none">• Board of Education costs• Central and school administration• Finance (including tax collection, purchasing, legal and auditing expenses)• Curriculum development• BOCES administrative expenses
Program	Largest portion of all planned expenditures for instruction and support services: <ul style="list-style-type: none">• Instructional, co-curricular, and athletic programs• Counseling and health services• Pupil transportation
Capital	Costs associated with maintaining facilities and grounds: <ul style="list-style-type: none">• Building and equipment repairs• Custodial and maintenance supplies• Utilities• Debt service

Pupil Personnel Services: Special Education



Pupil Personnel Services Staffing

Staff	Full-Time Equivalents (FTEs)
Director, PPS	1.0
Special Education Teachers	12.0
Speech	1.0
Psychologists	2.0
Social Workers	2.0
Teacher Aides	10.0
Office Clerk	1.0

Students served in District: 96 (as of 1.11.13)

Special Education (continued)

Contractual: Tuitions

- Outside Placements: 7.0 students (as of 1.11.13)
 - Crestwood, School of Holy Childhood, Mary Cariola, Hillside, and Norman Howard
 - Tuition and 1:1 aides if required
 - Other related services if required
- Public School Tuitions
 - Tutoring by Rochester City School District (hospitalizations, incarcerations, etc.)
 - Non-resident tuition paid to other public schools

Contractual: Medicaid and STAC Reporting

Equipment and Supplies

Conferences



BOCES SERVICES



BOCES SERVICES: Students with Disabilities

Self-Contained Classrooms: 11 students (as of 1.11.13)

- Requirements based on IEPs
- Student behavior assistants and teacher aides
- Related services
 - Tutorial services and out-of-school suspension program
 - Teachers of Deaf/Hearing Impaired
 - Interpreters
 - Audiological services
 - Occupational therapy
 - Physical therapy
 - Speech and language therapy
 - Assistive technology
 - Career planning
 - Extend school year (ESY) program



BOCES SERVICES: BOE, Finance, and Program (other than Special Education)

Category	Description
Curriculum	<ul style="list-style-type: none">Curriculum development support
Inservice Training	<ul style="list-style-type: none">Workshops for staffCoaching certificationSchool bus driver training
Instruction	<ul style="list-style-type: none">WeMoCo program and New VisionsRegional summer schoolAlternative High SchoolUrban-Suburban Program (Monroe #1)English as a Second Language supportMastermindsAcademic Challenge BowlInternational Model UNBUBL (Monroe #1)Elementary Science ProgramSchool to Work Partnership (Monroe #1)STAR Renaissance Assessments



BOCES SERVICES: BOE, Finance, and Program (other than Special Education)

Category	Description
Instruction (continued)	<ul style="list-style-type: none"> • Today's Students Tomorrow's Teachers (Monroe #1) • Counseling software application • Library services (online resources, film/video, library automation) • Tutoring and Out-of-School Suspension • Grant writing services • Test scoring services
Shared Food Services Director	<ul style="list-style-type: none"> • Sharing of food services director with Honeoye Falls-Lima (Genesee Valley BOCES)
NutriKids	<ul style="list-style-type: none"> • Food service management program (Wayne-Finger Lakes BOCES)
Shared Business Manager	<ul style="list-style-type: none"> • Sharing of business manager with Greece Central (Monroe #2 BOCES)
Shared HR Manager	<ul style="list-style-type: none"> • Sharing of HR manager with Honeoye Falls-Lima (Monroe #2 BOCES)



BOCES SERVICES: BOE, Finance, and Program (other than Special Education)

Category	Description
Technology	<ul style="list-style-type: none">• Library automation• Online courses• IT Managed Service• Computer server leases• IEP Direct• School Tool (student management system)• Emergency contact system• Internet access• Data warehousing• School World (website)• Telecommunications

BOCES SERVICES: BOE, Finance, and Program (other than Special Education)

Function	Service	Provider
Board of Education	Board Policy Service	ERIE I
Finance	State Aid and Financial Planning Service	Questar III
Purchasing	Cooperative Bidding	Monroe #2
Staff Functions	Labor Relations; School Information Service	Monroe #2
Personnel	Online Web Recruitment; Fingerprinting	Monroe #2
Public Information	Communication Specialist (1/2 day) and print services (calendars, newsletters, etc.)	Monroe #2
Operations	Health, Safety, Risk Management Service	Genesee Valley BOCES
Data Processing	WinCap Financial Program Support	Monroe #1



First Run Budget 2013-2014: A Starting Point

- BOCES
- Pupil Personnel Services



2013-2014 BOCES Budget (as of 1.23.13)

Category	Amount
General services (legal, finance etc.)	\$101,852
Instruction, training, and curriculum	\$355,282
Occupational education	\$165,425
Special education	\$864,289
Technology	\$431,896
BOCES Administrative and Capital	\$ 80,985
TOTAL	\$1,999,719

Based on January rates provided by BOCES 2

Pupil Personnel Services: Programs for Students with Disabilities

Category	Amount
Teachers, paraprofessionals, tutors, and substitutes (<i>not including employee benefits</i>)	\$1,028,008
Supplies and materials	\$ 6,304
Contracted services	\$ 11,234
Conferences (through federal grant funds)	\$ 0
Tuitions paid to other schools	\$ 253,841
SUBTOTAL	\$1,299,387
<i>Plus BOCES Services (previous slide)</i>	\$ 864,289
TOTAL	\$2,163,676

Pupil Services

Category	Amount
Psychologists and Social Workers	\$225,204
Supplies and materials	\$ 2,767
Conferences (through federal grant funds)	\$ 0
TOTAL	\$227,971

Budget Challenges for 2013-2014

- Anticipating a 1.5% increase in state aid; Governor's Proposal as of January 22, 2013 aligns with this percentage
- Increase in expenses based on assumptions results in overall 4.16% budget to budget increase (\$674,782)
 - 2.5% increase in general support, instruction, and pupil transportation
 - 10% increase in benefits
 - 39.5% increase in Teachers Retirement System (TRS)
 - 10.5% increase in Employees Retirement System (ERS)



Budget Challenges for 2013-2014

- To have the **same level of support and service** in 2013-2014 as we have in 2012-2013 would cost us an **additional \$674,782**
- We are limited in our ability to raise additional revenue due to the tax levy limit
- To stay within a tax levy limit of 3%, assuming 1.5% increase in state aid, we must reduce our expenses by \$639,312
 - This “gap” was updated from \$638,684 as a result of the Governor’s Proposed budget (\$628 difference)
 - The amount of this “gap” will continue to change as our tax levy limit is defined and we receive state aid numbers in March

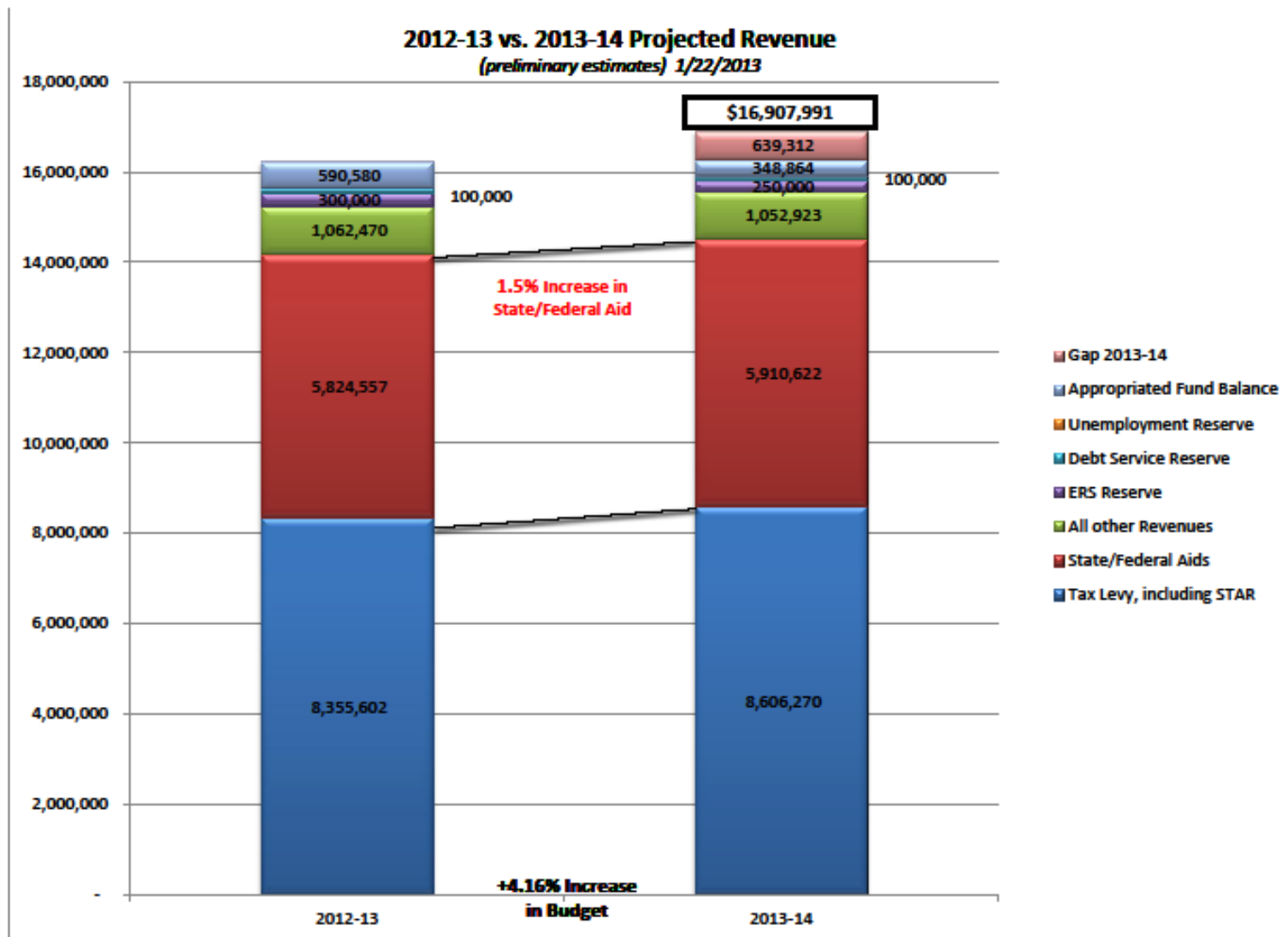


What is the Impact of the Governor's Proposal on Our Revenue for 2013-2014?

State Aid Category	STATE APPROVED BUDGET Approved Budget 3/30/2012	State Aid (or Governor's Proposal) w/ Adjustments as of 1/22/2013	Differences (1/22/2013 to 3/30/2012)
Foundation Aid	3,985,162	3,985,162	0
High Tax Aid	181,923	90,961	(90,962)
Transportation Aid	711,008	655,196	(55,812)
Building Aid	1,037,082	1,011,443	(25,639)
Excess Cost Aid	30,114	50,032	19,918
Private Excess Cost Aid	194,392	130,874	(63,518)
BOCES Aid	484,738	683,139	198,401
Hardware & Technology Aid	11,760	10,990	(770)
Textbook, Software, Library Mat Aid	59,343	58,494	(849)
Gap Elimination Adjustment	(1,140,421)	(1,140,421)	0
GAP Restoration	0	65,065	65,065
Published Aid	5,555,101	5,600,935	45,834
Other Aids / Adjustments		estimated	
State Medicaid	45,000	45,000	0
DEDUCTION FOR certain students	(38,391)	(38,391)	0
Urban Suburban Program	217,847	258,078	40,231
TOTAL STATE AID	5,779,557	5,865,622	86,065
Federal Medicaid	45,000	45,000	0
TOTAL STATE AND FEDERAL AID	5,824,557	5,910,622	86,065

0% Increase in
Foundation Aid

Current State
Aid
Increase of
1.5%
(\$86,065)



What will we do?

- Work to maintain a stable tax levy and tax rate, while meeting the requirements of the tax levy limit
- Work together to creatively budget for our existing level of educational services
 - Review and adjust BOCES services projections
 - Review and adjust discretionary items for possible reductions



2013-2014 Budget Development Process

February 11, 2013

- Instructional
- Athletics
- Co-Curricular

